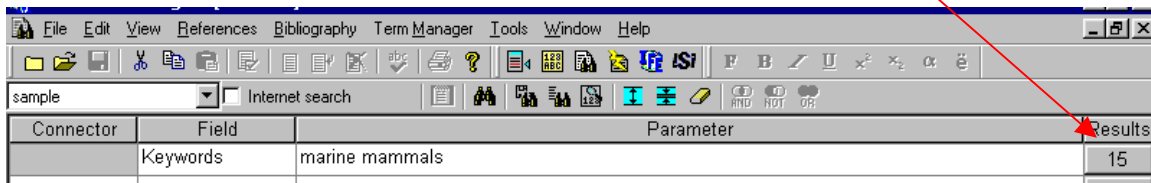


Printing references

If you want to prepare an alphabetical bibliography for colleagues you can create a manuscript containing only references Ids and then generate a bibliography, or you could retrieve the references and print the reference list directly from within the Reference Manager.

1/ First you will want to select a list of citations.

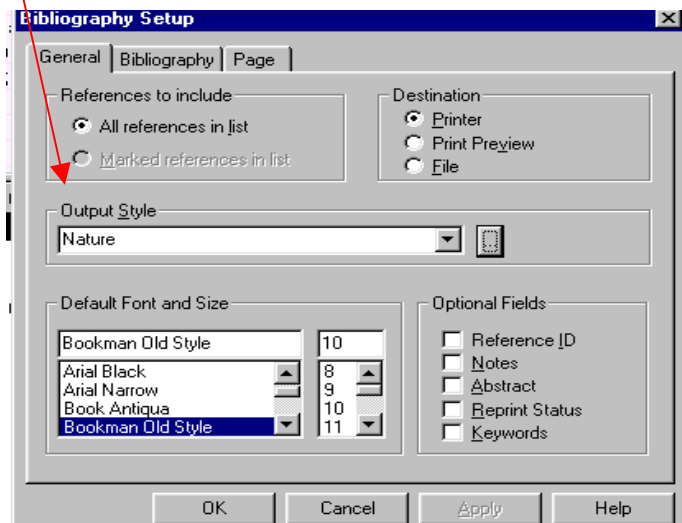
2/ Using the sample database perform a retrieve searching the keyword “marine mammals”. You need to active the retrieve window [F4]. Notice the 15 citations



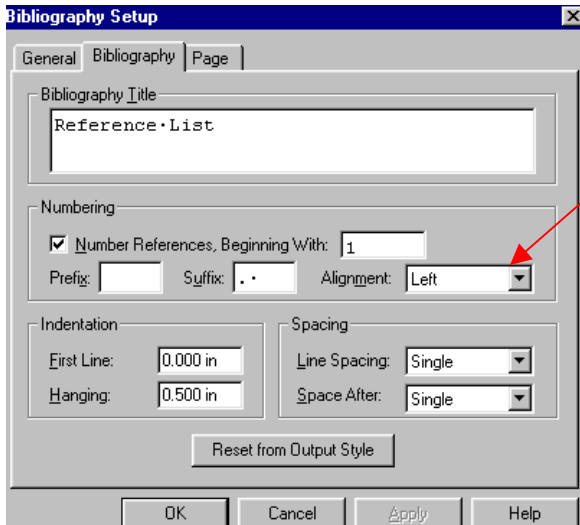
3/ The citations will appear sorted by author in the retrieved tab. This is the default.

4/ Choose Print from the File menu. The Bibliography Setup dialog box appears.

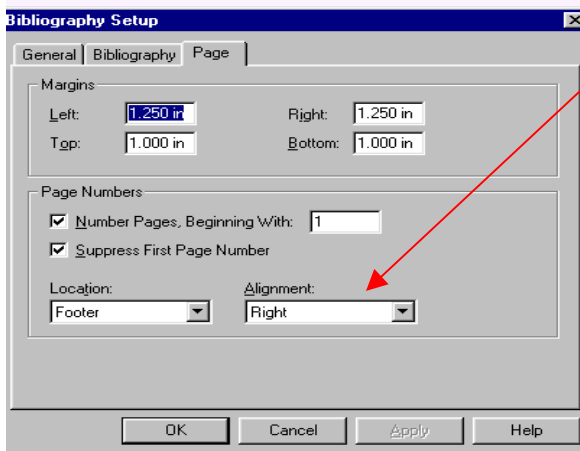
5/ Under the General tab make sure to select Printer as the selected destination. Click the browse button to locate the appropriate output style for the bibliography. I selected the Nature output style.



6/ Click on the Bibliography tab. This tab allows you to specify how the references are to appear in the bibliography. The default settings for Prefix (nothing) and Suffix (a period followed by a space) do not need to be changed. Change the Alignment of the references to left and do not change the settings for Indentation and Spacing.



7/ Click on Page tab and make sure to change the alignment to right.



8/ Click OK to begin printing the preferences. Proceed by selecting the appropriate printer.